

Guidelines

Good morning, everyone,

I hope this message finds you all well. This document aims to assist you in registering for our day-to-day activities.

Step 1: Choose the activity that interests you or the person you support.

Step 2: Print and complete the attached form following the guidelines provided in the accompanying documents.

Step 3: Submit the form ahead of the mentioned deadline by dropping it off at the Community Options office, situated at the Main AiMHi Office - 950 Kerry Street.

For example, if you plan to schedule three people for the December 2 Saturday social, kindly fill out the form, sign the Parent/Guardian/Caregiver section at the end, and deliver it to the Community Options office at the main AiMHi office (950 Kerry Street) any time before the specified deadline of November 27.

If you require assistance, please inquire for Community Options or Harman at the front desk. Louise will direct you to our office. Should there be no team member available to receive the documents, kindly slide the signed papers under my office door (Community Options – Harman Singh). I'll ensure they promptly reach the intended employees.

Important Information: If the person supported/participant is independent, they are welcome to join activities solo. However, if support is needed, we encourage parents/guardians/caregivers to accompany them and participate in the activity.

This proactive approach will assist our staff in making thorough preparations, including seating arrangements, activity planning, and other necessary logistics.

Your cooperation in this matter is highly appreciated.

Warm regards,
Community Options Team